**REILY TOWNSHIP BOARD OF TRUSTEES**

**DECEMBER 2, 2020**

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Tim Miller, Dennis Conrad, Nick Schwab.

**MOTION**

**MINUTES:** Mr. Conrad made a motion to accept the minutes of November 18, 2020 as read. Seconded by Mr. Schwab. Motion carried.

**MOTION**

**PURCHASE ORDERS:** Mr. Schwab moved, seconded by Mr. Conrad, to approve the Purchase Orders as presented. Motion carried.

**MOTION**

**WARRANTS:** Mr. Conrad made a motion to approve payment of Warrants (#24174-24196) totaling $61,550.18. Seconded by Mr. Schwab. Motion carried.

**STANDER PRESERVE:** Andy Dillhoff, Michael Schwab, and several other residents were present to voice their opinions on the sale of the Stander Preserve farmland on Dunwoody Road by MetroParks to Myron Bowling, a realtor who is dividing it for development. Their concerns included Right of Way, possible watershed problems and an increase in traffic causing a problem because of two nearby blind hills on the narrow road. The Trustees recommended a call to Jim Fox with the Butler County Department of Development for more information, and Tim Gillespie with the Reily Historical Society about possibly putting pressure on the County to preserve the historic barn on the property. Mr. Dillhoff will make the calls. John Burgess will get the Right of Way measurement on Dunwoody Road.

**ROAD REPORT:** Mr. Burgess reported that Signs are up and in place. The Crew finished DuraPatching for the year, cleaned out the tar tank, cleaned up three fallen trees on Stahlheber and Stephenson roads, and at Walker Cemetery; sanitized the Community Center and the Shop, and the trucks and equipment at the Shop; got the plows and salt spreaders put on the Trucks so they are ready for the season; reorganized the Shop and Barn so all vehicles would fit; put away all the tractors and mowers; repaired chain saws for the Fire Department; repaired the plow lights on the Small Dump Truck; resealed an axle on the Pickup Truck; pressure washed all the trucks. The red International Dump Truck is having starting issues and needs repaired. Mr. Burgess requested vacation time from December 24 through January 4. Regarding his Nov 30 work injury (Worker’s Comp claim), his doctor said that he needs to have an MRI done, and put him on a 10-pound lifting restriction for his right arm.

**MOTION**

Mr. Schwab moved, seconded by Mr. Conrad, to accept the Sign Report. Motion carried.

**MOTION**

Mr. Schwab moved, seconded by Mr. Conrad, to approve vacation time for John Burgess from December 24 through January 4, 2021. Motion carried.

**MOTION**

Mr. Schwab moved, seconded by Mr. Conrad, to accept the Road Report. Motion carried.

**FIRE REPORT:** Chief Conrad reported 7 Runs for the current period, including 1 Mutual Aid. He noted that everything has been ordered that is to be paid with CRF funds. Six new thermometers were purchased for the Squads and will be covered by the EMS Grant.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to accept the Fire Report. Mr. Conrad abstained. Motion carried.

**OLD BUSINESS**

**IPADS FOR SQUADS:** Chief Conrad will check on the insurance; needs a copy of the invoices.

**MEDICAL DIRECTOR:** Mr. Conrad will contact the person to make sure she is still interested.

**BUTLER RURAL / FIBER OPTICS:** It was decided at the last meeting that any future funds will be used for radios instead.

**MORGAN TOWNSHIP CHIP & SEAL:** No update.

**RAILROAD GATES ON STEPHENSON:** Partially finished but not completed.

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**DECEMBER 2, 2020**

**NEW BUSINESS**

**COVID SICK LEAVE:** Sick Leave will be used for now, but could possibly be covered by CRF funds. The Fiscal Officer will inquire about this.

**ANNUAL EMPLOYEE EVALUATIONS:** It was decided to hold a Special Meeting on Monday, December 7 at 9:00 AM. The Fiscal Officer will contact the newspaper about an announcement.

**POLICY NEEDED:** It was determined that a Policy is needed for working on a holiday and taking another day off in place of it, e.g. Veteran’s Day. This will be done at the next meeting.

**OLD MEETING ROOM CHAIRS:** It was decided to scrap the chairs.

**RENTALS:** Renters must agree to a limit of 10 people or less until the restriction is lifted by the State Governor.

**COMMUNITY CENTER BLACKTOP:** Normac in Middletown has it and is still open.

**REIMBURSEMENT POLICY:** Chief Conrad said that the previous auditors said keeping the reimbursement at $7.50 per event should be safe.

**TECH RECOMMENDATIONS:** Mr. Schwab will ask for clarification at the OTARMA board meeting this week and will report back at the next Trustee meeting.

**CORRESPONDENCE:** Correspondence was reviewed from Elk & Elk and Electronic Risk Consultants.

**8:57 PM** – With no further business to come before the Board, Mr. Conrad moved to adjourn. Seconded by Mr. Schwab. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Timothy E. Miller, Chair**

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**Dennis H. Conrad, V. Chair C. Nicholas Schwab, Trustee**