

## REILY TOWNSHIP BOARD OF TRUSTEES

January 18, 2023

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Dennis Conrad, Nick Schwab, Tim Miller.

### **MOTIONS**

**MINUTES:** Mr. Miller made a motion to approve the minutes of January 4 2023. Seconded by Mr. Schwab, Motion carried.

**PURCHASE ORDERS:** Mr. Schwab moved, seconded by Mr. Miller to approve the Purchase Orders as presented. Motion carried.

**WARRANTS:** Mr. Miller moved, seconded by Mr. Schwab to approve payment of Warrants (#25370 - 25388) totaling \$9,232.39. Motion carried.

**FIRE REPORT OF January 4, 2023:** Mr. Schwab moved, seconded by Mr. Miller, to accept the Fire Report for January 4, 2023. Mr. Conrad abstained. Motion carried.

Alan Hermann, & Kathy Dudley, provided information from BC Planning Commission. Board of Trustees, needs to hold a public hearing. Within, 30 days of Receipt,

Motion: Mr. Miller moved to hold the hearing, at 6:30 pm – 6:45 pm to hold the public hearing 2/15/2023, referencing BC Planning Commission Resolution 23.01, (replace non - inoperable vehicle with no inoperable vehicle), seconded by Mr. Schwab, Motion passed

In attendance; Robert Phillip, a member of Boy Scout Troop 23, (Ross, OH), Robert is working on communications, to earn his Boy Scout Communication Merit Badge.

**ROAD REPORT:** Jeremy Sears reported the following:

January 5<sup>th</sup> - Work on Sawmill Rd, that included, widening the road in spots, with gravel berms and delineators, and a life squad run  
6<sup>th</sup> – removed mower and installed loader on John Deere Tractor, removed hydraulic cylinder from large loader, and took to Rumpke Hydraulics for new seals, re-installed hydraulic cylinder with new seals and squad run  
9<sup>th</sup> - replaced baseboard heater and thermostat in shop office, picked up trash from Weekend Community Center Rental and replaced Light Switch at Fire Station 1 office  
10<sup>th</sup> – Continued work on gravel berms on Sawmill Rd, picked up 3 tires on Imhoff  
11<sup>th</sup> – Picked up, air, fuel, and oil filters for zero turn mowers, and new battery for Scag mower #1, straightened up shop,  
2 – hour call out to replace stop sign and post at the intersection of Garver Elliot and Stephenson  
12<sup>th</sup> – changed oil and filters in all 3 Zero Turn mowers, Took Medic – 131 to Best General Tire to check front end, after a report of a loose feeling when driving, Best General, greased and inspected Medic – 131, and no issues found, Rained, most of the day and checked Culverts for overflow  
13<sup>th</sup> – checked and cleaned Community Center for weekend rental, sharpened mower bladed and greased mowers

Sawmill Rd project is complete. Monday a week ago, walked in heater not working in Shop office. Replaced heater and thermostat, the wires melted together. Also, had the Shop Septic Tank, pumped out. Annual Township planning meeting with BCEO is scheduled for 1/30/2023 at the BCEO office.

Yesterday, Road Crew went to 811 Training, free, Breakfast, Excavator Safety. Call 811 Before you dig. Mr. Conrad, notated that it was on of the better trainings that he has attended.

# REILY TOWNSHIP BOARD OF TRUSTEES

January 18, 2023

Road Report Continued:

Spoke to Matt Conrad, at Dunwoody, Turn Around Project. Appreciative of Security Light. Mr. Conrad, will is planning to attend, the 2/1/23 meeting, do discuss, abandoning the road end. Additionally, increasing Comp. time from the current 80 hours to 100 hours.

**ROAD:** Mr. Schwab made a motion to accept the Road Report, seconded by Mr. Miller Motion carried.

**FIRE REPORT:** 9 runs, 0 mutual aid since last meeting. Chief Conrad reported, checked portable AED, ordering new pad. Need to change batteries at Community Center. The Batteries are on order. Fire Chiefs meeting tomorrow, in College Corner. House bill 506, eliminated all CEU training site, Hospitals, etc. Only at approved, similar to Butler Tech, and Cincinnati State. Sonia Lightfield attended the EMS Council meeting. Mr. Conrad notated that After April 1, 2023, no one can do onsite training, Such as Hospitals. After April, not able to train nurses.

**REPORT:** Mr. Schwab made a motion to accept the Fire Report, seconded by Mr. Miller Mr. Conrad abstained. Motion carried.

## **RESOLUTION 23 – 0118.2 – PURCHASE SEEK, INFRARED CAMERA’S for RTFD FIREFIGHTERS**

Motion: Mr. Schwab, moved, seconded by Mr. Miller to purchase up to 20 Seek infrared camera’s for firefighters at a cost of no more than \$10,000. The cameras, are a compact design, and provide the firefighters a valuable tool in rescue and identifying fire (heat signature) in attics, walls, hot spots etc.

Mr. Conrad – Abstained, Mr. Miller, Yes, Mr. Yes,

Motion carries, resolution adopted

## **OLD BUSINESS**

**OTA WINTER CONFERENCE** - Update

**BWC GRANT** – Update

## **NEW BUSINESS**

**BWC GRANT RECEIPIENTS** - Ohio Safety Congress & Expo 3/8 – 3/10/2023, email Jeremy.

**RANDOM DRUG TEST** – Fiscal Officer will provide Harness Health, that, there are no updates or corrections to the current DOT Truck Consortium, Random Drug Testing Pool

**FEMA GRANT – SCBA** – Fiscal Officer, Ronald Tilford, has completed the due diligence process and procedures for the Bidding process and has submitted a proposed bidding timeline to the Board of Trustees. (see attached)

# REILY TOWNSHIP BOARD OF TRUSTEES

January 18, 2023

New Business Continued:

## **RESOLUTION 23-0118.1 – FEMA GRANT – SCBA – BIDDING**

Mr. moved, seconded by Mr. Schwab to adopt a resolution authorizing the commencement of the bidding for twenty (20) SCBA, ten (facepieces) and RIT pack for the use by the RTFD.

Pursuant to previous motions, resolutions authorizing the FEMA Grant Application process, Grant Writing Contract with William Anderson, In Command Coaching & Consulting, LLC, acceptance of the FEMA Grant, Resolution 22-0921.01 – FEMA SCBA Grant, the current Resolution and subsequent resolutions.

The bidding process is pursuant to R.C. 307.87.

Roll Call Vote: Mr. Conrad, abstained, Mr. Miller – Yes, Mr. Schwab - Yes

Motion carried and resolution adopted.

## **EMPLOYEE EVALUATIONS –**

Mr. Schwab moved to go into Executive Session, seconded by Mr. Miller to discuss personal matters and pay raises. At 8:25 PM

Mr. Miller moved to come out of Executive Session at 8:55 seconded my Mr. Schwab.

## **RESOLUTION 23-0118.3 – EMPLOYEE - ANNUAL PAY RAISES**

Mr. Miller moved, seconded, Mr. Schwab, to provide a \$1.00 per hour increase, per employee; Jeremy Sears, Klayton Smith, David Thompson

Roll Call: Mr. Conrad, Yes, Mr. Miller – Yes, Mr. Schwab – Yes

Motion carries, resolution adopted

## **RESOLUTION 23-0118.4 – INCREASE EMPLOYEE COMPENSATION TIME FROM – 80 HOURS to 100 HOURS**

Mr. Miller moved, seconded by Mr. Schwab, to increase compensation time from the current 80 hours, to 100 hours for Reily Township Employees.

Roll Call: Mr. Conrad – Yes, Mr. Miller – Yes, Mr. Schwab yes.

Motion carries, resolution adopted.

9:12 PM, with no further business to come before the Board, Mr. Miller moved to adjourn. Seconded by Mr. Schwab. Motion carried and the meeting was adjourned.

**REILY TOWNSHIP BOARD OF TRUSTEES**

**January 18, 2023**

\_\_\_\_\_  
**Ronald Tilford, Fiscal Officer**

\_\_\_\_\_  
**Dennis H. Conrad Jr., Chair**

\_\_\_\_\_  
**C. Nicholas Schwab, V. Chair**

\_\_\_\_\_  
**Timothy E. Miller, Trustee**