**REILY TOWNSHIP BOARD OF TRUSTEES**

**JANUARY 2, 2020**

**4:00 P.M.** **SINE DIE** Meeting called to order. Meeting opened with the Pledge of Allegiance. Trustees present: Nick Schwab, Tim Miller, Dennis Conrad.

**MOTION**

**MINUTES:** Mr. Conrad made a motion to approve the minutes of December 30, 2019. Seconded by Mr. Miller. Motion passed.

**MOTION**

**WARRANTS:** Mr. Conrad made a motion to approve the Warrants (#23676-23678) totaling $4,642.36. Seconded by Mr. Schwab. Motion passed.

**MOTION**

**SINE DIE:** Mr. Miller made a motion to adjourn the Sine Die meeting and call the January 2, 2020 meeting to order. Seconded by Mr. Conrad. Motion passed.

**MOTION**

**TEMPORARY CHAIR:** Mr. Miller made a motion to appoint the Fiscal Officer as Temporary Chair for Election of Officers for 2020. Seconded by Mr. Conrad. Motion passed.

**MOTION**

**CHAIR:** Mr. Schwab made a motion to nominate Tim Miller as Township Chairman for 2020, seconded by Mr. Conrad. The vote was as follows: Mr. Schwab, yes; Mr. Conrad, yes; Mr. Miller, abstain. Motion passed.

**MOTION**

**VICE CHAIR:** Mr. Schwab made a motion to nominate Dennis Conrad as Vice Chairman for 2020 seconded by Mr. Miller.The vote was as follows: Mr. Schwab, yes; Mr. Miller, yes; Mr. Conrad, abstain. Motion passed.

**MOTION**

**TEMPORARY CHAIR REMOVAL:** Mr. Miller made a motion to remove the Fiscal Officer as Temporary Chair. Seconded by Mr. Conrad. Motion passed.

**RESOLUTION 20—0102.1 MOVING MONIES BETWEEN LINE ITEMS**

Mr. Schwab moved, seconded by Mr. Conrad, to allow the Fiscal Officer to move monies between line items within funds as needed. Motion passed.

**RESOLUTION 20—0102.2 SET LIMITS FOR BLANKET CERTIFICATES**

Mr. Conrad moved, seconded by Mr. Schwab, to set an expiration date of December 31, 2020, and a maximum amount of $20,000 at $1,000 each for 2020 Blanket Certificates as permitted by HB 95 under Ohio Revised Code Section 5705.41 (D). Motion passed.

**MOTION**

**BOARD SALARY:** Mr. Conrad moved that, seconded by Mr. Schwab, the Board be paid on a salary basis for the year 2020. Motion passed.

**MOTION**

**FIRE CHIEF:** Mr. Schwab moved, seconded by Mr. Miller, that Dennis Conrad be reappointed as Fire Chief for the year 2020. The vote was as follows: Mr. Miller yes; Mr. Schwab, yes; Mr. Conrad, abstain. Motion passed.

**MOTION**

**FIRE DEPENDENCY BOARD:** Mr. Conrad moved, seconded by Mr. Schwab, that the following be re-appointed to the Fire Dependency Board for the year 2020: Dennis Conrad, Trustee; Nick Schwab, Trustee; Tom Quillen, Fire Dept; Steve Venter, Citizen; and Sarah Glaab, Fire Dept. Motion passed.

**MOTION**

**EMPLOYEES:** Mr. Conrad moved, seconded by Mr. Schwab, to rehire John Burgess, Jeremy Sears and Klayton Smith as full-time employees, and Darrell Staarmann as Seasonal part-time employee as needed for the year 2020, with John Burgess serving as working Township Superintendent. Motion passed.

**MOTION**

**MEETING DATES:** Mr. Schwab moved, seconded by Mr. Conrad to set meeting dates for the year 2020 as the first and third Wednesdays of each month starting at 7:00 p.m. Motion passed.

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**MOTION**

**VOLUNTEER REIMBURSEMENT:** Mr. Schwab moved, seconded by Mr. Miller, to approve reimbursement for expenses for the Reily Township Volunteer Fire Department fire/squad officers and members as follows: Chief, $500; Asst. Chief, $300; Captain, $150; Lieutenant, $75; members $40 per year; plus $7.50 for each training, run, work detail and monthly meeting attended, with the person holding two positions to receive whichever reimbursement is highest. Mr. Conrad abstained. Motion passed.

**MOTION**

**EMPLOYEE PURCHASES:** Mr. Conrad moved, seconded by Mr. Schwab, to authorize employees to purchase up to $750 per purchase without the Fiscal Officer’s certification for the year 2020 as per Section 5705.41 of the ORC. Motion passed.

**MOTION**

**MILEAGE RATES:** Mr. Conrad moved, seconded by Mr. Schwab, to set mileage rates for the year 2020 at the IRS approved rate which is 57.5 cents per mile. Motion passed.

**MOTION**

**BOARD REIMBURSEMENT:** Mr. Conrad moved, seconded by Mr. Schwab, to reimburse for registration, mileage, lodging, and up to $60 per day for normal and reasonable food expenses associated with the Winter Conference, the Butler County Township Association Educational Seminar and Training for the Board and Fiscal Officer for the year 2020, with expenses over $60/day requiring receipts and justification of the Board. Motion passed.

**MOTION**

**CEMETERY RATES:** Mr. Conrad moved, seconded by Mr. Schwab to set cemetery rates for the year 2020 at $1,000 per grave space for non-residents and $300 per grave space for residents, with open and close at $400 for both residents and non-residents, and $600 if on a holiday or weekend. Installation of monument foundations will be billed at 35 cents per square inch. Exhuming a body will be $3,000. Burial of ashes will be $200 for both residents and non-residents on weekdays, and $300 if on a holiday or weekend. Motion passed.

**MOTION**

**RENTAL RATES:** Mr. Schwab moved, seconded by Mr. Conrad, to set building rental rates for the year 2020 as follows: Non-residents year round, $450 for the big room and kitchen, $300 for the small room and kitchen; Residents, $140 for the big room, plus $25 for stove use; small room $60. A $100 clean up deposit will be required for the small room and a $200 clean up deposit will be required for the big room. If deposit is not refunded due to unsatisfactory cleanup, the party will not be considered for future rental. For service organizations and wakes using the Center at no cost, they must sign a Hold Harmless Agreement and can be refused future use if cleanup is not satisfactory. Motion passed.

**MOTION**

**FIRE DEPARTMENT ROSTER:** Mr. Schwab moved, seconded by Mr. Miller to approve the current list of Volunteer Fire and Squad members for the year 2020. Anyone removed for any reason except illness will not receive the base pay. Mr. Conrad abstained. Motion passed.

**MOTION**

**EMA REP:** Mr. Schwab moved, seconded by Mr. Conrad, to reappoint Tim Miller as representative to the Emergency Management Agency for the year 2020. The vote was as follows: Mr. Schwab, yes; Mr. Conrad, yes; Mr. Miller, abstain. Motion passed.

**ROAD REPORT:** In Mr. Burgess’s absence, Mr. Sears reported that the Crew repaired gutters on the back of the Community Center; the floor scrubber wasn’t working well so a heavy duty brush was purchased for it. They pressure washed all the trucks and salt spreaders, replaced the double-road signs at Dunwoody and Hart Roads with high reflectivity signs and reinstalled the Stop Ahead sign at Hart Road that had blown over because of soft ground. Repaired the garage door at the Firehouse, cleaned up downed limbs after the storm, picked up a dead deer on South Pierson, patched two potholes on Kehr Road, picked up 5 buckets of human waste and two garbage bags of used toilet paper left in the ditch near the curve on Weaver between Minges’s and Webb’s. A fallen tree in the creek is causing a washout of the creek bank and nearing the road on Indian Creek Road; Mr. Conrad will look into getting broken concrete from Oxford Township at no cost to use in reinforcing the bank.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to accept the Road Report. Motion carried.

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**FIRE REPORT:** Chief Conrad reported 18 runs for the current period and 287 total for the year, and will give a full report at the next meeting.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to accept the Fire Report. Mr. Conrad abstained. Motion carried.

**NEW BUSINESS**

**MAINTENANCE:** Mr. Burgess will be doing preventive maintenance on all of the Fire and Maintenance vehicles in the next few weeks.

**SICK LEAVE:** Mr. Schwab requested that Sick Leave be changed to accumulate per month or pay period.

**5:45 PM** – With no further business to come before the Board, Mr. Schwab moved to adjourn. Seconded by Mr. Conrad. Motion passed and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Timothy E. Miller, Chair**

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**Dennis H. Conrad, Jr., V. Chair C. Nicholas Schwab, Trustee**