

# REILY TOWNSHIP BOARD OF TRUSTEES

JANUARY 4, 2023

**7:00 PM SINE DIE** Meeting called to order. Meeting opened with the Pledge of Allegiance. Trustees present: Tim Miller, Dennis Conrad, Nick Schwab.

## **MOTIONS**

**MINUTES:** Mr. Miller made a motion to approve the minutes of December 30, 2022 End of Year meeting as corrected. Seconded by Mr. Conrad. Motion passed. (Mr. Nick Schwab abstained)

**PURCHASE ORDERS:** Mr. Miller made a motion, seconded by Mr. Schwab to approve the purchase orders as presented. Motion passed.

**WARRANTS:** Mr. Schwab made a motion to approve the Warrants (#25360 – #25369) totaling \$16,667.78. Seconded by Mr. Conrad. Motion passed.

**FIRE REPORT OF December 21, 2022:** Mr. Miller moved, seconded by Mr. Schwab, to accept the Fire Report for December 21 2022. Mr. Conrad abstained. Motion carried.

**ZONING:** Emerson Adkins, noted that the Butler Rural Electric Grant is up to \$5,000, is due on 2/28/2023. BC Planning Commission meets next Wed. 1/10/23 at 10 am. Present at 1/18/23 Trustee Meeting.

**SINE DIE:** Mr. Miller made a motion to adjourn the Sine Die meeting and call the January 4, 2022 meeting to order. Seconded by Mr Schwab. . Motion passed.

**TEMPORARY CHAIR:** Mr. Miller made a motion to appoint the Fiscal Officer as Temporary Chair for Election of Officers for 2023. Seconded by Mr Schwab. Motion passed.

**CHAIR:** Mr. Miller made a motion to nominate Mr. Conrad as Township Chairman for 2023, seconded by Mr. Schwab. The vote was as follows: Mr. Miller, yes; Mr. Schwab, yes; Mr. Conrad, abstained. Motion passed.

**VICE CHAIR:** Mr. Conrad made a motion to nominate Mr. Schwab as Vice Chairman for 2023, seconded by Mr. Miller. The vote was as follows: Mr. Miller, yes; Mr. Conrad, yes; Mr. Schwab, abstained. Motion passed.

**TEMPORARY CHAIR REMOVAL:** Mr. Schwab made a motion to remove the Fiscal Officer as Temporary Chair. Seconded by Mr. Miller. Motion passed.

**ROAD REPORT:** Jeremy Sears reported the following:

Community Center furnace is repaired, contacted Miami Heating and Cooling and was they replaced the transformer. This furnace heats the Fire Room and Fiscal Officer's office. Best General was prompt in fixing the IH Dump Truck, only had 1 day. Jeremy is going to check with the BCEO Office, for the Township planning Meeting on 1/18/23 or 1/19/23 in the morning. Sign Report, all signs are up and in place as of 1/4/23. Need to have kill switch installed on New Holland tractor. Worked on Sawmill, loads of gravel and placing delineators. Also, delineator, Indian Creek, and Stephenson & Harley Rd. Going to need tables and chairs for small room.

Motion: Mr. Miller, moved to accept sign report, seconded by Mr. Schwab, motion carries

## **MOTION**

Mr. Miller moved, seconded by Mr. Schwab, to accept the Road Report. Motion carried.

## **RESOLUTION 23-0104.1 MOVING MONIES BETWEEN LINE ITEMS**

Mr. Miller moved, seconded by Mr. Schwab, to allow the Fiscal Officer to move monies between line items within funds as needed. Motion passed.

Roll call: Mr. Conrad, Yes Mr. Miller, Yes Mr. Schwab, Yes

Motion carries, resolution adopted

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## RESOLUTION 23-0104.2 SET LIMITS FOR BLANKET CERTIFICATES

Mr. Schwab moved, seconded by Mr. Miller, to set an expiration date of December 31, 2023, and a maximum amount of \$20,000 at \$1,000 each for 2022 Blanket Certificates as permitted by HB 95 under Ohio Revised Code Section 5705.41 (D). Motion passed.

Roll Call: Mr. Conrad, Yes, Mr. Miller, Yes, Mr. Schwab yes

Motion carries and resolution adopted

### MOTIONS

**BOARD SALARY:** Mr. Miller moved that, seconded by Mr. Schwab the Board be paid on a salary basis for the year 2023. Motion passed.

**FIRE CHIEF:** Mr. Schwab moved, seconded by Mr Miller, that Dennis Conrad be reappointed as Fire Chief for the year 2023. The vote was as follows: Mr. Schwab, yes; Mr. Miller, yes; Mr. Conrad, abstain. Motion passed.

**FIRE DEPENDENCY BOARD:** Mr. Miller moved, seconded by Mr.Schwab, that the following be re-appointed to the Fire Dependency Board for the year 2023: Dennis Conrad, Trustee; Nick Schwab, Trustee; Don Conrad, Fire Dept; Stephanie Johnson, Citizen; and Sarah Glaab, Fire Dept. Motion passed.

**EMPLOYEES:** Mr. Schwab moved, seconded by Mr. Miller, to rehire Jeremy Sears, Klayton Smith as full-time employees, and David Thompson as a part-time employee and others, as needed, for the year 2023, with Jeremy Sears serving as working Township Road Superintendent. Motion passed.

**MEETING DATES:** Mr. Miller moved, seconded by Mr. Schwab, to set meeting dates for the year 2023 as the first and third Wednesdays of each month starting at 7:00 p.m. Motion passed.

**VOLUNTEER REIMBURSEMENT:** Mr. Schwab moved, seconded by Mr. Miller, to approve reimbursement for 2023 expenses for the Reily Township Volunteer Fire Department fire/squad officers and members as follows: Chief, \$500; Asst. Chief, \$300; Captain, \$150; Lieutenant, \$75; members \$40 per year; plus \$12.50 for each training, run, work detail and monthly meeting attended, with the person holding two positions to receive whichever reimbursement is highest. Mr. Conrad abstained. Motion passed.

Roll Call: Mr. Conrad, Abstain, Mr. Miller Yes, Mr. Schwab Yes motion carries.

**EMPLOYEE PURCHASES:** Mr. Miller moved, seconded by Mr. Schwab, to authorize employees to purchase up to \$1,000 per purchase without the Fiscal Officer's certification for the year 2023 as per Section 5705.41 of the ORC. Motion passed.

**MILEAGE RATES:** Mr. Schwab moved, seconded by Mr. Miller, to set mileage rates for the year 2023 at the IRS approved rate of 65.50 cents per mile. Motion passed.

**BOARD REIMBURSEMENT:** Mr. Miller moved, seconded by Mr. Schwab., to reimburse for registration, mileage, lodging, and up to \$60 per day for normal and reasonable food expenses associated with the Winter Conference, the Butler County Township Association Educational Seminar and Training for the Board and Fiscal Officer for the year 2023, with expenses over \$60/day requiring receipts and justification of the Board. Motion passed.

**CEMETERY RATES:** Mr. Miller moved, seconded by Mr. Schwab., to set cemetery rates for the year 2023 at \$1,000 per grave space for non-residents and \$300 per grave space for residents, with open and close at \$400 for both residents and non-residents, and \$600 if on a holiday or weekend. Installation of monument foundations will be billed at 35 cents per square inch. Exhuming a body will be \$3,000. Burial of ashes will be \$200 for both residents and non-residents on weekdays, and \$300 if on a holiday or weekend. Motion passed.

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**RENTAL RATES:** Mr. Miller moved, seconded by Mr. Schwab, to set building rental rates for the year 2023 as follows: Non-residents year-round, \$450 for the big room and kitchen, \$300 for the small room and kitchen; Residents, \$140 for the big room, plus \$25 for stove use; small room \$60. A \$100 clean-up deposit will be required for the small room and a \$200 clean-up deposit will be required for the big room. If deposit is not refunded due to unsatisfactory clean-up, the party will not be considered for future rental. For service organizations and wakes using the Center at no cost, they must sign a Hold Harmless Agreement, give the appropriate deposit as mentioned above, and can be refused future use if clean-up is not satisfactory. Motion passed.

**FIRE DEPARTMENT ROSTER:** Mr. Miller moved, seconded by Mr. Schwab, to approve the current list of Volunteer Fire and Squad members for the year 2023. Anyone removed for any reason except illness will not receive the base pay. Mr. Conrad abstained. Motion passed.

**EMA:** Mr. Conrad moved, seconded by Mr. Schwab, to re-appoint Timothy Miller as representative to the Emergency Management Agency for the year 2023. The vote was as follows: Mr. Schwab, yes; Mr. Conrad, yes; Mr. Miller, abstain. Motion passed.

**HEALTH CARE REIMBURSEMENT -** Mr. Miller moved, seconded by Mr. Schwab, to provide a monthly health care reimbursement up to \$400.00 for Township Trustees, Fiscal Officer and Full Time Employees. If the Health Care Cost is under \$400 will only reimburse to the Dollar amount documented and provided to Fiscal Officer by 1/31/2023.

**FIRE REPORT:** Chief Conrad reported 12 runs for the current period, including 4 mutual aid, and also stated that had a Haz-Mat meeting today. No one, including EPA will make – a - decision about foam. EPA, says do not use foam. Fire dept. is liable for cancer, and clean up. There is nothing out there to extinguish an electric car. BC County, is planning to buy new Haz-Mat truck with ARPA Funds. Fire radios are needing to be upgraded or replaced. The estimated cost of replacement is \$150,000 and the cost to upgrade is \$100 per radio. The upgrade is not guaranteed, and if it's doesn't work, the radio will need to be replaced.

## **MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to accept the Fire Report. Mr. Conrad abstained. Motion carried.

## **OLD BUSINESS**

**OTA Winter Conference -** Pre – Registration closes on 1/11/2023

## **NEW BUSINESS**

**BCTA Meeting -** next Thursday at 1/12/23. at Butler Tech

**Butler county Planning Commission 2023 Meeting Dates**

**Division of Addictions –** Mr. Emerson Adkins, shared a email he received, from Laura Williams, ask the Board of Trustees to place the Division of Addictions information on the Township Website

**Butler county budget commission – 2023 Meeting Dates**

**Stratus building solutions -** Follow up from Mr. Miller's request from last meeting, the Stratus Building Solutions Contract is up for renewal in May 2023

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**JANUARY 4, 2023**

**RESOLUTION 23-0104.3 PREMIER – (ENERGY BILLING STATEMENT - DATED 12/31/2022**

(invoices: 919002,919003,919004,919163,919164,919165,958193,958194,958195)

Mr. Schwab made a motion, Seconded, by Mr. Miller, to pay Premier Billing Statement and referenced invoices, in the amount of \$4,413.89. Pursuant to R.C. 5705.41(D)(1), obligations in the amount of \$3,000 or more.

Roll Call: Mr. Conrad, yes, Mr. Miller, yes Mr. Schwab yes

Motion carried and resolution adopted.

**EMPLOYEE EVALUATIONS:** Jeremy Sears noted that the employees are due for their annual reviews. Mr. Conrad suggested that any pay increases be retroactive to the first of the year.

**SPECIAL MEETING:** It was decided to hold a Special meeting for employee evaluations on 1/18/2023. Mr. Tilford will place a notice in the newspaper.

**CORRESPONDENCE:** Thank you card, from D. A. R. Daughters of America Revolution, for Wreaths across America

9:07 **PM** – With no further business to come before the Board, Mr. Schwab moved to adjourn. Seconded by Mr. Miller. Motion carried and the meeting was adjourned.

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**Ronald Tilford, Fiscal Officer**

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**Dennis H. Conrad, Chair**

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**C. Nicholas Schwab, V. Chair**

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**Timothy E. Miller, Trustee**