**REILY TOWNSHIP BOARD OF TRUSTEES**

**JULY 6, 2022**

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Dennis Conrad, Nick Schwab, Tim Miller.

**MOTIONS
MINUTES:** Mr. Miller made a motion to approve the minutes of June 15, 2022 as corrected. Seconded by Mr. Schwab. Motion carried.

**PURCHASE ORDERS:** Mr. Schwab moved, seconded by Mr. Miller, to approve the Purchase Orders as presented. Motion carried.

 **WARRANTS:** Mr. Miller moved, seconded by Mr. Schwab, to approve payment of Warrants (#25019 - 25048) totaling $18,389.89. Motion carried.

**TRAINING AND EQUIPMENT GRANT:** Emerson Adkins reported that we are receiving $815.45, noting that the grant was scaled back for lack of funding.

**EMS JACKETS:** Emerson Adkins will order additional jackets tomorrow. Mr. Schwab noted that some wear the jackets and some don’t, that there needs to be a policy for clarification on who needs to wear the jackets, and that it needs to be enforced.

**ROAD REPORT:** Jeremy Sears reported that Signs are up and in place.

June 16th – Finished mowing McCoy, Boom mowed Garver Elliott, mowed rest of Garver Elliott, Stephenson to Township Line.

17th – Finished mowing Reily Cemetery, Station One, Historic House, mowed Nichols, Stephenson from Stillwell Beckett to Harley, Boom mowed Stephenson to Harley.

21st – Mowed Walker and St Charles cemeteries, called OUPS to mark Harley for Ditching, finished mowing Stephenson, started Imhoff

22nd – Repaired hole/patched on Stephenson near Elgin, repaired potholes at the dead end of Dunwoody, did some berm work on Dunwoody near Garner, finished Imhoff, mowed Station Two, Woods Station fields.

23rd – Ditched 800 feet on Harley near Stillwell Beckett.

24th – Dave off; Mowed CC field, cleaned out pipe on Harley, finished ditching.

27th – Cut out hole on Weaver by train trestle, contacted Scott Bressler at the County on helping fix the culvert, filled hole with gravel and compacted; mowed Reily Cemetery, behind the Shop, front of CC; cut weeds in front of CC; mowed Historical House and Station One; pulled weeds/suckers from bushes at the CC.

28th – Removed chipped-up brush tree in field at CC from last week’s storm; trimmed limbs and chipped up in CC parking lot; cut weeds at CC; sprayed Shop fence line, all mulch beds and playgrounds; went to Oxford FD to pick up hose.

29th – Finished mowing on Imhoff; mowed Weaver to Peoria Reily, finished King and one side of Gray Road; mowed Walker and St Charles and cut weeds at both; mowed field at CC.

30th – Mowed Hart to Dunwoody; took M131 for servicing, oil leak and AC Freon leak repair, and picked it up; the JD 6210 had a flat rear tire and the tube was replaced by Best General; boom mowed Stephenson, Elgin, N. Law, Nichols, Booth; called OUPS for Stephenson ditching.

July 1st – Jeremy off; sprayed Walker, St Charles cemeteries, Station One, and Station Two; mowed Woods Station fields and Station Two.

5th – Checked on Gates for Limb down, Boom mowed Stephenson to Oxford Reily, mowed Dunwoody from Hart to State Line, Hart from Dunwoody to 129, mowed Shop Area, CC and half of Ball Field

6th – Cut up small limb on Dunwoody, Ditched 400 feet on Stephenson at Emerson Adkin’s property, Marked DeCamp at Stillwell, Pierson at Stillwell, and Indian Creek dead end for Ditching.

Mr. Sears also reported that he received information on a 2023 Cemetery Grant Program, and noted that we have need for it. The Crew installed the four NO SMOKING signs on the backstops and Ball Field fence. He noted that each ball diamond needs to be numbered and marked. There is a NO LITTERING sign missing on N. Weaver Road. Delivery of the Garage Door openers has been delayed due to a shipping issue. He’s waiting to hear back from Kelly Nuxhall regarding the Bus Turnaround on Indian Creek Road. He determined that there’s a culvert that needs cleaned out at the top of Indian Creek Road near the guardrail, which is causing the washout previously mentioned, and suggested that riprap be added after the culvert is cleaned out to prevent further erosion. There was a call from a resident on Harley Road about sump hole drainage being backed up, so the Crew cleaned out the ditch and solved the problem. He also noted that, due to the recent heavy rains, dirt is running off fields into the ditches at DeCamp at Stillwell and Pierson at Stillwell and needs to be removed. There is a culvert on N. Weaver that needs to be replaced; the Crew filled the sinkhole near it with gravel, and Scott Bressler was contacted about replacement by the County. Mr. Bressler said a resolution is needed for the County repairs. There is a very tall, dead tree on the Walking Path and a large limb on the fence that need to be removed; a bid of $1700 was received from Climb It Tree Service and the Trustees agreed that the bid was very low. Mr. Sears requested Vacation time from July 25-29.

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**JULY 6, 2022**

**RESOLUTION 22 – 0706.1 WEAVER ROAD CULVERT**

Mr. Schwab moved, seconded by Mr. Miller, to have the County replace the culvert on North Weaver Road, just south of the train trestle, for the cost of labor and materials. Vote was as follows: Mr. Conrad, yes; Mr. Schwab, yes; Mr. Miller, yes. Motion carried.

**MOTIONS**

Mr. Miller made a motion, seconded by Mr. Schwab, to have Climb It Tree Service remove the dead tree on the Walking Path and a large limb on the fence at the low cost of $1700. Motion carried.

Mr. Miller made a motion to approve Vacation time for Jeremy Sears from July 25-29, 2022, seconded by Mr. Schwab. Motion carried.

Mr. Schwab made a motion to accept the Sign Report, seconded by Mr. Miller. Motion carried.

Mr. Miller made a motion to accept the Road Report, seconded by Mr. Schwab. Motion carried.

**FIRE REPORT:** Chief Conrad reported 15 runs for the current period, including 3 mutual aid. He noted that the Department needs more hose than originally figured at the cost of $4,474.35, for a total cost of $9,323.05. The hose is on several months backorder, so the City of Oxford loaned some to be used until the order is received. Mr. Schwab noted that the Association bought Binder Lifts for both Squads.

**MOTIONS**

Mr. Miller made a motion, seconded by Mr. Schwab, to purchase additional needed firehose from Vogelpohl at the cost of $4,474.35. Mr. Conrad abstained. Motion carried.

Mr. Miller made a motion to accept the Fire Report, seconded by Mr. Schwab. Mr. Conrad abstained. Motion carried.

**OLD BUSINESS**

**FIRE LEVY:** No update.

**DUNWOODY / EAST END:** The Trustees reported that the Engineer’s Office said that the cost will be around $60,000 for the road changes, and they agreed that the cost is too much. Matt Conrad was not present for discussion, but another option would be for the Township to dig it out and put in a compacted gravel base to be used as a turnaround.

**WALKING PATH BID:** Mr. Conrad reported that a new bid is expected in the next week. Mary Anne Nardiello will let us know what we need to do to use the ARPA funds for it.

**MAIN STREET PROPERTY:** Mr. Conrad reported that he spoke with the owner, who said he’s cleaning it up and putting it up for sale, and will be coming to the next meeting.

**NICHOLS ROAD PROPERTY:** No update.

**WIND AND SOLAR FARMS:** Mr. Schwab reported that the Commissioners voted in June to make the whole County restricted from Wind and Solar Farms.

**POTHOLE ON STEPHENSON:** Completed.

**3288 TRACTOR:** Mr. Schwab will post it on the Community Sign. Michael Schwab noted that it could also be listed on Gov Deals, but they charge a commission.

**NEW BUSINESS**

**LEAVE POLICY NEEDED:** Mrs. Halcomb noted that the Auditors are unclear on our current Leave rules and suggested that a Policy is needed. It is as follows:

**RESOLUTION 22 – 0706.2 LEAVE POLICY**

Mr. Schwab moved, seconded by Mr. Miller, to approve the following Leave Policy:

**VACATION** – After one year from Hire Date, 40 hours per year; from 2-10 years, 80 hours per year; from 10 years and over, 120 hours per year. One week Carryover (40 hours).

**SICK LEAVE** – 15 days per year (120 hours). Up to 1200 hours will be paid out upon retirement only (not quitting or firing), payout is 3 to 1. No payout unless retiring.

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**HOLIDAYS** – 11 days per year, as per the Ohio Revised Code 1.14: New Year’s Day (Jan 1), Martin Luther King Day (3rd Monday in Jan), Presidents’ Day (3rd Monday in Feb), Memorial Day (last Monday in May), Juneteenth (June 19), Fourth of July (July 4), Labor Day (1st Monday in Sep), Columbus Day (2nd Monday in Oct), Veterans’ Day (Nov 11 - but observed the day after Thanksgiving), Thanksgiving Day (4th Thursday in Nov), Christmas Day (Dec 25).

**COMP TIME** – Time and a half. 80 hours maximum at hand. When used, it can be built back up to 80 hours. 80 hours carryover.

Vote was as follows: Mr. Conrad, yes; Mr. Schwab, yes; Mr. Miller, yes. Motion carried.

**MEETING DATE CHANGE:** Due to a schedule conflict, the next meeting will be held on Tuesday, July 19, 2022.

**WREATHS:** Sharon Ware from the DAR asked for permission to put a wreath at St Charles and Walker cemeteries in conjunction with the Wreaths Across America Project.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to allow the DAR to put a wreath at St Charles Cemetery and Walker Cemetery, in addition to wreaths at Reily Cemetery. Motion carried.

**FAGIN PAYMENT:** Mr. Miller took the check and will give it to Jess Fagin on July 7, 2022.

**CORRESPONDENCE:** Correspondence was reviewed from the OH Office of Budget & Management, In Command Coaching & Consulting, Perry & Associates, Greater Oxford Community Foundation, Bureau of Workers Comp, OH Dept of Energy, OH Dept of Public Safety, OH Dept of Commerce, BC Auditor, Oxford Literacy Team, and OH EMS.

**MOTION – EXECUTIVE SESSION**

**9:09 PM** – Mr. Schwab moved, seconded by Mr. Miller, to go into Executive Session to discuss a Fire Department / EMS jackets issue. Motion carried.

**10:20 PM** – Came out of Executive Session.

**BLUE EMS JACKETS:** It was decided to order more jackets in sizes Medium, large and X-large, and the total will be determined at the Association meeting on July 7. Also, wearing them will be mandatory or there will be consequences. A policy is still needed.

**10:27 PM** – With no further business to come before the Board, Mr. Miller moved to adjourn. Seconded by Mr. Schwab. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Dennis H. Conrad Jr., Chair**

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**C. Nicholas Schwab, V. Chair Timothy E. Miller, Trustee**