**REILY TOWNSHIP BOARD OF TRUSTEES**

**MAY 16, 2022**

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Dennis Conrad, Nick Schwab, Tim Miller.

**MOTIONS
MINUTES:** Mr. Miller made a motion to approve the Minutes of May 4, 2022 as corrected. Seconded by Mr. Schwab. Motion carried.

**PURCHASE ORDERS:** Mr. Miller moved, seconded by Mr. Schwab, to approve the Purchase Orders as presented. Motion carried.

 **WARRANTS:** Mr. Schwab moved, seconded by Mr. Miller, to approve payment of Warrants (#24955 – 24969) totaling $11,607.93. Motion carried.

**ZONING:** Emerson Adkins reported that the Zoning Commission did not meet in May due to schedule conflicts.

**ROAD REPORT:** Jeremy Sears reported the following:

All signs are up and in place.

May 2nd – Cleaned the Community Center and removed the meeting room chairs for the upcoming election; mowed Reily Cemetery and Station One.

3rd – Checked all road signs; straightened up the Shop; moved the ditch mower to the Shop for repair; took the loader off the John Deere; straightened up the old shop building for equipment.

4th – Cleaned the Community Center from the election; put chairs back in the meeting room; welded on the John Deere ditch mower; mowed around the Shop and Community Center.

5th – Mowed Walker and St. Charles cemeteries, Station Two and Wood Station fields, Historical House and finished the Community Center field; ordered tires for B132.

6th – Changed fluids and filters on the JD 6210; cleaned the Community Center for a rental; continued work on the mower; went to Rural King for supplies and Harbor Freight for a winch cable for B131.

9th – Finished welding the ditch mower; removed trash from the Community Center; installed the mower on the JD 6210; greased the tractor and mower, topped off fluids. Ordered replacement of another damaged window at the Historical House, scheduled to be completed in approx. 3 weeks.

10th – Mowed Reily Cemetery; emptied Cemetery trash cans.

11th – Mowed ditches on Hart to Dunwoody, then Dunwoody to State Line.

12th – Mowed and sprayed headstones at Walker and St. Charles cemeteries and found 8 broken headstones at St. Charles; mowed ditches on Weaver, Hart, Dunwoody to State Line.

13th – Mowed roads, the Shop and Community Center; sprayed the Playgrounds again; Jeremy met with the Cleaning Crew at the Community Center – they will clean on Tuesdays at 5 PM beginning on May 17th.

Mr. Sears also reported that the Shop overhead doors are actually smaller than he thought, so the new quote is less, at $4,011; quote for doors at Station Two is $1,600 (without electric) for two doors and openers, and for Station One it’s $6,500 for five doors and openers, and metal work for strength. Premier is coming on May 18th for yearly inspection of propane tanks. New tires were installed on B132; kept old tires that are still in good shape. Had a complaint about cars going too fast on King Road. Price quote on the Walking Path has increased significantly; need to meet with Greg Wilkins and Erich Zeigler about having it written so ARPA funds can be used. The cost of weed spray has also increased, and is unavailable at Rural King at this time. Oxford Township wants our old boom mower for parts. Health Alliance wants to use the Community Center Shelter on June 6th at 6:00 PM, or the building if it’s raining. Items are missing from Station Two; there was discussion on changing the code on the fire station doors whenever an employee leaves.

**MOTIONS**

Mr. Schwab moved, seconded by Mr. Miller, to accept the bid of $4,011 from River City Door for the overhead doors for the Shop. Motion carried.

Mr. Miller made a motion to approve giving the old boom mower to Oxford Township with the agreement that they remove it from the tractor. Seconded by Mr. Schwab. Motion carried.

Mr. Miller made a motion to accept the Sign Report, seconded by Mr. Schwab. Motion carried.

Mr. Schwab made a motion to accept the Road Report, seconded by Mr. Miller. Motion carried.

**FIRE REPORT:** Chief Conrad reported 10 runs for the current period, including 2 mutual aid. He needs to order 5 more charging cords for the pagers and 4 drop-in chargers. The Power Cot battery was delivered. Touch-a-Truck was done at Marshall School on May 16th, which included Reily’s Task Truck with Large Animal Rescue and Grain Bin equipment. Due to several schedule conflicts, Fire Training for May will be canceled. Emerson Adkins added a reminder that the snow tires need to be removed from Squad 132, and noted that the gutters at Station Two are plugged again. Installation of gutter guards was discussed.

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**MOTION**

Mr. Miller made a motion to accept the Fire Report, seconded by Mr. Schwab. Mr. Conrad abstained. Motion carried.

**OLD BUSINESS**

**FIRE LEVY:** Mr. Schwab will talk with Mary Anne Nardiello regarding the word “Additional” and Mike Stein regarding the 4.25 mistake on the calculation page.

**EMPLOYEE HANDBOOK:** Ready to print, in-house, stapled.

**DUNWOODY UPGRADE REQUEST:** No update.

**COMMUNITY CENTER CLEANING:** Update covered in Road Report.

**WALKING PATH BID:** Update covered in Road Report.

**BAKER PROPERTY ON SAMPLE ROAD:** Mr. Schwab spoke with David Brown from the Auditor’s Office who said the Appraisers will stop by and look at it when they are in the area.

**MAIN STREET PROPERTY:** Mr. Conrad is waiting for Randy Eaton to get his recertification and then will have him do an inspection.

**NICHOLS ROAD PROPERTY:** Mr. Conrad reported that Jim Fox looked at it but hasn’t said what can be done.

**CEMETERY BOOKS:** It was agreed that this should be a winter project. The Fiscal Officer noted that there is UAN Cemetery software that would be very helpful to Mr. Sears but would need to be installed on his computer, and, as a Township employee, he should be able to use UAN for assistance when needed. Mr. Sears noted a desperate need for a Cemetery Map.

**NEW BUSINESS**

**ZONING:** The terms of Alan Herrmann and Dan Egbert expire this month.

**MOTIONS**

Mr. Miller made a motion to reappoint Alan Herrmann to the Zoning Commission. Seconded by Mr. Schwab. Motion carried.

Mr. Schwab made a motion to reappoint Dan Egbert to the Board of Zoning Appeals. Seconded by Mr. Miller. Motion carried.

Mr. Miller made a motion to send the International 3288 Tractor and boom mower to the FFA Auction in June, with a minimum bid requirement of $12,000. Seconded by Mr. Schwab. Motion carried.

**FISCAL OFFICER REPLACEMENT**

**MOTIONS**

Mr. Schwab made a motion to go into Executive Session to review applications for Fiscal Officer replacement. Seconded by Mr. Miller. Motion carried.

Mr. Miller made a motion to come out of Executive Session. Seconded by Mr. Schwab. Motion carried.

Applicants were Cherie Wise, Susan Bolser, Ron Tilford.

**MOTION**

Mr. Miller made a motion to appoint Ronald J. Tilford, Jr. to assume the Fiscal Officer position on September 1, 2022. Vote was as follows: Mr. Conrad, yes; Mr. Schwab, yes; Mr. Miller, yes. Motion carried.

Mr. Conrad will notify all of the candidates of the decision.

**CORRESPONDENCE:** Correspondence was reviewed from SRM Concrete, Butler County Development, Butler County Prosecutor’s Office, Butler County Land Bank.

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**9:52 PM** – With no further business to come before the Board, Mr. Miller moved to adjourn. Seconded by Mr. Schwab. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Dennis H. Conrad Jr., Chair**

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**C. Nicholas Schwab, V. Chair Timothy E. Miller, Trustee**