**REILY TOWNSHIP BOARD OF TRUSTEES**

**MAY 19, 2021**

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Tim Miller, Dennis Conrad, Nick Schwab.

**MOTION**

**MINUTES:** Mr. Conrad made a motion to accept the minutes of May 5, 2021 as read. Seconded by Mr. Schwab. Motion carried.

**MOTION**

**PURCHASE ORDERS:** Mr. Schwab moved, seconded by Mr. Conrad, to approve the Purchase Orders as presented. Motion carried.

**MOTION**

**WARRANTS:** Mr. Conrad made a motion to approve payment of Warrants (#24420-24436) totaling $18,696.21. Seconded by Mr. Schwab. Motion carried.

**COMMUNITY CENTER CLEANING:** The Prosecutor’s Office recommended that we get proof of payment for the cleaning person’s general liability insurance and worker’s compensation.

**NO LITTERING SIGNS:** Emerson Adkins reported that Gary Ostendorf thanked the Trustees for putting up the sign on his road.

**INSURANCE:** Mr. Schwab told Thomas about needing $15,000 coverage for each of the power cots, and added $50,000 coverage for the Playground equipment and $13,000 for the second Lucas machine.

**ROAD REPORT:** Mr. Burgess reported that sign replacement has been completed on the following roads: Stephenson, Bigwood, Woodmoor, South Law, South Pierson, Garver Elliott, North Law, North Pierson, Booth, Kehr, Elgin and DeCamp; remaining are Reily Woods, Stahlheber and part of Pierson. The Road Crew sprayed the mold on the north end of the Community Center and had the window replaced; ordered two skids of concrete for foundations at the Cemetery; replaced the primer motor for the primer pump on Tanker 131; unclogged the gutters at Station Two; mowed roads; received quotes for three tractors all with the same Diamond boom mower – Massey, John Deere and New Holland; the same DeCamp Road culvert is a problem again, but it was determined that it’s at Hanover’s end of the road; Mr. Burgess will call the District about a misspelled Nichols Road sign. He requested Vacation time from June 9-14.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to approve Vacation time for John Burgess from June 9-14. Motion carried.

**MOTION**

Mr. Schwab moved, seconded by Mr. Conrad, to accept the Sign Report for May. Motion carried.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to accept the Road Report. Motion carried.

**FIRE REPORT:** Chief Conrad reported 8 Runs for the current period with no Mutual Aid.

Motorola needs a copy of the PO for the batteries and portable chargers for the radios. Emerson Adkins will call to get the exact total and email address to which it should be sent. Hose Testing was done on May 10, and it was determined that several hoses need to be discarded. Ladders were tested and two failed because of loose rivets; both were repaired. Three new people have applied to be on the Department: Nicholas Brunner, Angela Brock and Donald Duncil. Nicholas Brunner is an EMT but needs a physical; Angela Brock needs her physical and approval to begin EMT classes on June 7; Donald Duncil needs a physical and has to take a volunteer fireman’s class. Background checks for driving for five people are still needed. Many members have not been coming to training, and the next training has been rescheduled for May 24.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to approve the disposal of several hoses that were damaged and no longer useable. Mr. Conrad abstained. Motion carried.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to approve the addition of Nicholas Brunner, Angela Brock and Donald Duncil to the Roster, but all will be on probation until all physicals, trainings and six-months probation periods for each are completed. Mr. Conrad abstained. Motion carried.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to accept the Fire Report. Mr. Conrad abstained. Motion carried.

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**MAY 19, 2021**

**OLD BUSINESS**

**LOCK BOX AT BANK:** Emerson Adkins again asked about the Lock Box for the Township, and noted that there are likely some important papers in it.Mr. Conrad and Mr. Schwab will both look again for the key to the Lock Box; if not found, they will go to First National Bank in Hamilton to get a new Lock Box and ask about the old one.

**OVERDUE CDL AND SPRAY LICENSES:** Both still need to be completed.

**FIRE CABINET KEYS FOR TRUSTEES:** Mr. Conrad still hasn’t reached Gary Moore.

**SILCO – K-CLASS EXTINGUISHER NEEDED:** It has been installed.

**COMMUNITY DEVELOPMENT BLOCK GRANT:** Mr. Schwab will work on the application to request $20,000 for training.

**IPADS / SOCIAL SECURITY NUMBERS:** The same problems continue where members are unable to enter more than one run’s info in an hour. The Chief will address this at the next Association meeting.

**EMPLOYEES HANDBOOK:** An amendment is needed to clarify Vacation leave requests.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to amend the Handbook on Page 22 to clarify that Vacation leave must be voted on and approved by the Trustees no later than the meeting before the start of the requested leave. Motion carried.

**NEW BUSINESS**

**ZONING EXPIRATIONS:** Kathy Dudley’s and John Moorhead’s appointments are expiring this month.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to reappoint Kathy Dudley to the Zoning Commission and John Moorhead to the Zoning Board of Appeals. Motion carried.

**CORRESPONDENCE:** Correspondence was reviewed from the Butler County Development Office, Miami U, PWIC and Dan Ferguson/Prosecutor’s Office. There was also a letter from Butler Rural Electric state that the streetlights in Reily Woods subdivision will be shut off on June 30, 2021 due to no Home Owners Association or lighting district.

**MOTION**

**8:53 PM** – Mr. Schwab moved, seconded by Mr. Conrad, to go into Executive Session to discuss EMS Protocols. The vote was as follows: Mr. Miller, yes; Mr. Conrad, yes; Mr. Schwab, yes.

Motion carried.

**10:01 PM** – All came out of Executive Session and, with no further business to come before the Board, Mr. Miller moved to adjourn. Seconded by Mr. Conrad. The vote was as follows: Mr. Miller, yes; Mr. Conrad, yes; Mr. Schwab, no. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Timothy E. Miller, Chair**

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**Dennis H. Conrad, V. Chair C. Nicholas Schwab, Trustee**