**REILY TOWNSHIP BOARD OF TRUSTEES**

**MAY 5, 2021**

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Tim Miller, Dennis Conrad, Nick Schwab.

**MOTION**

**MINUTES:** Mr. Conrad made a motion to accept the minutes of April 21, 2021 as corrected. Seconded by Mr. Schwab. Motion carried.

**MOTION**

**PURCHASE ORDERS:** Mr. Conrad moved, seconded by Mr. Schwab, to approve the Purchase Orders as presented. Motion carried.

**MOTION**

**WARRANTS:** Mr. Conrad made a motion to approve payment of Warrants (#24399-24419) totaling $25,795.58. Seconded by Mr. Schwab. Motion carried.

**ZONING:** Emerson Adkins reported that the Zoning Resolution has not been added to the website yet. He also noted that the Original Recorded Document needs to be kept in the Lockbox at the bank. Mr. Schwab will look for the key to it and let Emerson know.

**ROAD REPORT:** Mr. Burgess reported that signs were up and in place for April. The Crew

has been mowing roads; got an estimate to replace the broken window on the Community Center at $289.58 from Frank’s Glass; been Durapatching on King and Stephenson; hauled two loads of scrap metal to Garden Street; removed the loader from the John Deere tractor and put the ditch mower on it; mowed and trimmed Reily Cemetery, but not yet sprayed; had one rental at the Community Center; the No Tobacco signs are up at each end of the building; picked up soundproof mats at Marshall School; the metal divider has been installed on the acetylene cart; the light has been installed for the Flag; repaired the gutter on the back of the storage barn at the Township Garage; repaired a section of trim on a garage door at Station Two; working on replacing signs on Stephenson; a concrete culvert on Pierson needs to be repaired; still waiting to hear back from Ohio State about Spray Licenses; No Littering and Garver Elliott road signs will be done next week; nothing yet from Apple or Zimmer on a new Boom Mower; a new Grader Box is needed, approximate cost at Tractor Supply is $900.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to accept the Sign Report for April. Motion carried.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to accept the Road Report. Motion carried.

**FIRE REPORT:** Chief Conrad reported 15 Runs for the current period, including 4 Mutual Aid.

Hose Testing will be done on May 10. The batteries and portable chargers for the radios have not yet been ordered because the PO number was lost. A secure mailbox is needed at Station One because donations have been going into a neighbor’s mailbox. Mr. Schwab will be attending Instructor Training on May 15 near Columbus to renew his license. Chief Conrad attended a HAZMAT meeting today.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to approve the purchase and installation of a mailbox at Station One. Mr. Conrad abstained. Motion carried.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to accept the Fire Report. Mr. Conrad abstained. Motion carried.

**OLD BUSINESS**

**OVERDUE CDL AND SPRAY LICENSES:** Both still need to be completed.

**FIRE CABINET KEYS FOR TRUSTEES:** Mr. Conrad has still been unable to catch up with Gary Moore.

**SILCO – K-CLASS EXTINGUISHER NEEDED:** Mr. Burgess will take care of getting it.

**COMMUNITY DEVELOPMENT BLOCK GRANT:** Mr. Schwab reported that Desmond is trying to get it to be available this Fall.

**IPADS / SOCIAL SECURITY NUMBERS:** Chief Conrad was unable to reach Zoll and asked DJ CURTIS to try. DJ was able to find out from Zoll that it is a secure system, similar to HIPAA (Health Insurance Portability and Accountability Act).

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**COMMUNITY CENTER CLEANING:** A quote of $400 was given for cleaning the Community Center by Sherry Truscello from Oxford, including the doors and windows in the Lobby only. A ladder will be needed; Mr. Burgess said there is one in the supply closet.

**MOTION**

Mr. Conrad moved, seconded by Mr. Schwab, to approve a one-time cleaning of the Community Center by Sherry Truscello at the cost of $400. Motion carried.

**EMPLOYEE HANDBOOK:** The previous changes were completed, and there was discussion on a few other topics. It was agreed that “Investments” should be deleted. Mrs. Halcomb will made the change and revise the Table of Contents.

**NEW BUSINESS**

**SEASONAL MOWING:** It was suggested to hire a Seasonal part-time person for mowing grass only, to alleviate the problem of not enough time to work on the roads during good weather.

**INSURANCE RENEWAL:** The insurance questionnaire was completed except for two areas that will be added by the Fiscal Officer when the information is obtained. The Values were all OK except the Power Costs need to be raised to $45,000 each for coverage. There was confusion on Additional Property Statement of Values as to whether we have Replacement Cost or what for the coverage limit.

**CORRESPONDENCE:** Correspondence was reviewed from the Butler County Sheriff’s Office.

**9:04 PM** – With no further business to come before the Board, Mr. Schwab moved to adjourn. Seconded by Mr. Conrad. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Timothy E. Miller, Chair**

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**Dennis H. Conrad, V. Chair C. Nicholas Schwab, Trustee**